

TOWN OF MONUMENT
MINUTES OF THE BOARD OF TRUSTEES
REGULAR MEETING

Tuesday, January 19, 2010

6:30 P.M. Board of Trustees Regular Meeting

Call to Order, Roll Call, Pledge of Allegiance, Approval of Agenda

Mayor Easton called this Regular Meeting of the Board of Trustees of the Town of Monument, Colorado to order at 6:30 P.M., at Monument Town Hall. Mayor Easton led those assembled in the Pledge of Allegiance. The following Board members and Staff were present for the meeting:

BOARD OF TRUSTEES:

Present:

Mayor Easton
Trustee Gingrich
Trustee Kaiser
Trustee Plank
Trustee Squires

Absent:

Trustee Dominguez
Trustee Drumm

TOWN STAFF:

Catherine Green, Town Manager
Gary Shupp, Town Attorney
Jacob Shirk, Police Chief
Richard Landreth, Public Works
Director
Pamela Smith, Town Treasurer
Tom Kassawara, Director of
Development Services
Scott Meszaros, Town Clerk

Also present were:

Jim Kendrick	Monica Harder	Claudia Whitney	Gary Barber
A.B. Tellez	Betty Konarski	John Dworak	

Mayor Easton asked that the Reports and Updates be moved up on the agenda prior to Item #4 (Water 101 Discussion). Trustee Kaiser made a motion to approve the agenda as amended, seconded by Trustee Plank. The motion passed 4-0.

1. Approval of Minutes of January 4, 2010 Regular meeting

Trustee Plank stated that on Page 6, Paragraph 3, Mr. James Kekerit should be amended to "Kekerix". Change was noted and corrected.

Trustee Plank made a motion to approve the minutes of January 4, 2010 for the Regular Meeting with noted correction. Trustee Kaiser seconded the motion. Motion passed 4-0.

Public Comments

Ms. Claudia Whitney, Monument Resident and Deputy Town Clerk commented that during the Katrina incident, Town employees were permitted to donate a few hours of their vacation time towards the Red Cross to assist victims. She asked the Board if this could be permitted again to assist the victims of the Haiti earthquake.

Ms. Catherine Green, Town Manager stated that if each employee were to voluntarily donate up to four (4) hours each, that \$5000 could be raised and sent. This would of course be voluntary on behalf of the individual employee. The Board approved of allowing each employee to donate up to four hours towards the effort.

Acknowledgement: Certificate of Appreciation to A.B. Tellez (Rosie's Diner)

Mayor Travis Easton and Ms. Catherine Green, Town Manager presented Mr. A.B. Tellez (owner of Rosie's Diner) with a plaque and recognition for his efforts on thanksgiving. He opened his restaurant to seniors and provided over 100 thanksgiving meals to seniors at his cost. His staff also volunteered during the event to provide serving and cooking for the event. The Board thanked Mr. Tellez for his contributions and efforts in assisting the seniors with such generous hospitality.

Financial Reports and Updates:

2. Disbursements over \$5,000

Ms. Pamela Smith, Town Treasurer, presented and handed out an additional disbursement request which had two pay requests to CIRSA. The first for \$15,997.50 (1st quarter Installment of Worker's Comp insurance for 2010), and the second (\$16,415.00 for 1st quarter Installment of Liability Insurance for 2010). She stated that both premiums are reduced from what was paid out last year for the first quarter.

Trustee Squires made a motion to approve the disbursements over \$5,000 as presented in the packet to include the additional amendments to CIRSA, seconded by Trustee Kaiser. Motion passed 5-0.

3. Financial Reports

Ms. Pamela Smith, Town Treasurer, detailed the "Information on Sales Tax earnings, collections, and trends through November 2009 Earned and January 2010 Collected" report. She stated that the Annual Net Budgeted Collections are negative to Budget by (\$153), or 6.2% through November. This is down 1.2% from September or an additional \$43k. Our net sales tax to the general fund is down \$98k, or 4.0%, due to spreading the sales tax between funds. The sales tax has been below budget for 6 of the last 11 months, so we have kept expenditures down to offset this trend. Even considering the encumbered funds of \$139k for Third Street, we have still saved \$560k through December in our expenditure budget, which would mean December sales tax would have to be off by over \$462k to make us go over Budget. Since we only have a total of \$304k in sales tax budgeted for December, there is no way we can go over Budget for the 2009 fiscal year. This is a good thing, much better than our neighbors to the south and the County. She stated that even if we collected no sales tax for December, we would still be on budget for the year of 2009, due to our close monitoring of expenditures.

The Sales Tax collected is for January 2010. This starts a new year for these statistics. We are still over collected in January of 2009 by 1.1%. There were only three months in 2009 that were under 2008 collections, and we ended up collecting over \$253k or 7.1% more in 2009 than we did in 2008. This is also a very good trend. She explained that with the 2010 Budget being “Flat” using last years figures, she hopes that additional revenues exist for the restatement mid-year.

Trustee Kaiser inquired about some of the expenditure reductions.

Ms. Catherine Green, Town Manager and Ms. Smith responded that Training Funds were not utilized, although this is something Ms. Green stated she does not like to see. There were also cost savings related to positions which were vacated and not filled. Additional expenditure reductions also came from Department Heads closely scrutinizing their expenditures.

Trustee Squires made a motion to approve the Financial Reports, seconded by Trustee Gingrich. Motion passed 5-0.

Reports and Updates:

Town Attorney

Mr. Gary Shupp, Town Attorney, stated that a pleading was filed earlier today on the Town’s ongoing litigation. He provided the Board with a handout summarizing the pleading. He explained that should monetary amounts be awarded by the judge, these funds are paid out by “CIRSA” who is our insuring agent. He does not anticipate that the judge will award the full legal fees being sought by the other party.

5. Development Services Department

Mr. Tom Kassawara, Director of Development Services, detailed his report. He stated that he anticipates having the landscape plans and options for Third Street at the next meeting.

6. Public Works Department

Mr. Landreth, Director of Public Works, detailed his report. He explained that Triview water production was down 11.5% from last years figures. He stated that “Woodmen Hills Metropolitan District” has been added to the Pikes Peak Rural Water Authority (PPRWA) and that he would like the Board to approve of having the Mayor sign the document (all authority parties are to sign the amended IGA). The Board agreed to have Mayor Easton sign the amended IGA adding Woodmen Hills.

Police Department

Mr. Jacob Shirk, Chief of Police, explained the planned event this coming June 14th through 18th which will center on an active school shooting and related chemical release drill. The “Overload” event is designed to do precisely that, overloads the local and regional response to determine and identify potential failures so that planning and contingencies may be created. All local police, Sheriff, Fire and Rescue will be involved. There will be many jurisdictions involved and approximately 120 to 150 volunteers are needed. He explained that this is the third such training event to occur in the region.

Town Manager's Report

Ms. Catherine Green, Town Manager had no updates.

Discussion:

4. Water 101

Ms. Catherine Green, Town Manager and Mr. Rich Landreth, Director of Public Works provided a detailed Power Point presentation to the Board on "Finding Sustainable Water in the Tri-Lakes Region". The origin of our municipal water and utilization of the Denver and Arapahoe Aquifers was presented. The Water use at build out (estimated at 4000 acre feet for both Triview and Monument combined) was discussed and three basic alternatives were presented and discussed; 1) do nothing, 2) CSU via SDS, and 3) Flaming Gorge Pipeline options. The surrounding water jurisdictions and members in the Pikes Peak Regional Water Authority were discussed.

Additionally, Mr. Gary Barber (Town's Water Broker), and Dr. Betty Konarski (Town's representative on PPRWA and El Paso County Water Authority) provided further discussion and information regarding Monument's Water history and potential future decision making.

Executive Session: Contract Negotiations C.R.S. 24-6-402(4)(e)

Trustee Plank made a motion to enter Executive Session at 8:10 pm, seconded by Trustee Gingrich. The motion passed 5-0. The Board came out of executive session at 9: 04 pm and no additional business was conducted.

Adjournment

Trustee Plank made a motion to adjourn at 9:05 pm, seconded by Trustee Gingrich. The motion passed 5-0.

Respectfully Submitted,

Scott W. Meszaros, CMC
Town Clerk