

TOWN OF MONUMENT
MINUTES OF THE BOARD OF TRUSTEES
REGULAR MEETING

Tuesday, February 16, 2010

6:30 P.M. Board of Trustees Regular Meeting

Call to Order, Roll Call, Pledge of Allegiance, Approval of Agenda

Mayor Easton called this Regular Meeting of the Board of Trustees of the Town of Monument, Colorado to order at 6:30 P.M., at Monument Town Hall. Mayor Easton led those assembled in the Pledge of Allegiance. The following Board members and Staff were present for the meeting:

BOARD OF TRUSTEES:

Present:

Mayor Easton
Trustee Dominguez
Trustee Drumm
Trustee Gingrich
Trustee Kaiser
Trustee Squires

Absent:

Trustee Plank

TOWN STAFF:

Catherine Green, Town Manager
Gary Shupp, Town Attorney
Steven Burke, Police Sergeant
Richard Landreth, Public Works
Director
Pamela Smith, Town Treasurer
Tom Kassawara, Director of
Development Services
Scott Meszaros, Town Clerk

Also present were:

Jim Kendrick

Trustee Dominguez made a motion to approve the agenda, seconded by Trustee Gingrich. The motion passed 6-0.

1. Approval of Minutes of February 1, 2010 Regular meeting

No changes were noted.

Trustee Squires made a motion to approve the minutes of February 1, 2010 for the Regular Meeting as presented. Trustee Kaiser seconded the motion. Motion passed 6-0.

Public Comments

None

Financial Reports and Updates:

2. Disbursements over \$5,000

Ms. Pamela Smith, Town Treasurer, stated that there is a correction and one addition to the disbursement request. The revised Triview Metropolitan District disbursement is for \$145,523.74. The additional disbursement is to the Town of Larkspur to purchase a public restroom facility for \$8k, the funds will come out of the Conservation Trust Fund Account.

Trustee Squires made a motion to approve the disbursements over \$5,000 as presented, seconded by Trustee Dominguez. Motion passed 6-0.

2b. Information on Sales Tax through December 2009

Ms. Pamela Smith, Town Treasurer, discussed the reports to keep the Board apprised of Sales Tax earnings and collections. Annual Net Budgeted Collections are negative to Budget by \$197k, or 7.1% for 2009. We have saved \$440k through December in the expenditure budget, which should result in a carry over to the 2010 Budget of approximately \$283k. The Sales Tax collected for February of 2010 is slightly under 2009 figures by \$8k or 1.1%. There will be a few businesses opening in the first Quarter of 2010, so this should help take up some of the downfall. No action taken, informational only.

3. November 2009 Financials

Ms. Pamela Smith, Town Treasurer, summarized the 2009 Financial Reports and stated that the General Fund was positive to Budget by 6% or \$248k for November 2009. The Water Fund was positive to Budget by 26% or \$205k. The Ancillary Funds are within budgeted ranges.

Trustee Dominguez made a motion to approve the November 2009 Financials, seconded by Trustee Drumm. Motion passed 6-0.

Discussion Item:

4. Amend Election Ballot Question

Mr. Scott Meszaros, Town Clerk stated that the Board had requested to revisit amending the April Ballot Question. He explained that because it is not a TABOR issue, that there are not Pro and Con statements associated with the ballot. He explained that the Town Attorney and he have revised the question by including "to save publication costs" and "with the full ordinance available from the Town Clerk upon request". He read the revised question.

Mr. Gary Shupp, Town Attorney, commented that looking at the question again, he suggested that rather than including the "C.R.S. 31-16-105 & 106", the words "Colorado Law" would perhaps make it more clear.

Trustee Dominguez commented that he likes the revision of adding "Colorado Law" but would like to see the Statutory Citation reference in quotations left should anyone desire to research the item deeper. The Board discussed this change and agreed to the revisions.

Trustee Drumm made a motion to amend the election ballot question as discussed, seconded by Trustee Gingrich. Motion passed 6-0.

Reports and Updates:

5. Development Services Department

Mr. Tom Kassawara, Director of Development Services, explained the annual summary and changes to his report. He pointed out the “pending activities” and budgetary items in his report.

6. Public Works Department

Mr. Landreth, Director of Public Works, stated that he would be happy to answer any specific questions the Board may have about his report. None were asked.

7. Town Manager's Report

Ms. Catherine Green, Town Manager, provided an overview of her report. She explained the HMMA’s recent discussions concerning the “Farmer’s Markets” and ongoing issues relating to sales taxes, confusion about having two, signs and code enforcement items relating to the market’s. She then explained that the “Arbor Mountain” project continues to be an issue and that there was a meeting on Friday, February 12th to discuss the status and problems the Staff has been informed about. The discussion at the private meeting seems more appropriate than “cornering” the applicant in an open public forum.

8. Capital Improvement Program (CIP)

Ms. Catherine Green, Town Manager provided a lengthy work session on the Town’s Capital Improvement Program. Following her introduction and history, the Board went through a detailed project inventory and discussion for each item identified and then proceeded to prioritize the projects by year and feasibility. Ms. Green placed the “project description cards” on a bulletin board as the Board determined the sequence, year, and placements. Ms. Green stated that she will take the Board’s recommendations and changes to the CIP and summarize them; she will then forward the amendments on via e-mail to the Board.

Adjournment

Trustee Squires made a motion to adjourn at 8:55 pm, seconded by Trustee Gingrich. The motion passed 6-0.

Respectfully Submitted,

Scott W. Meszaros, CMC
Town Clerk