

TOWN OF MONUMENT
MINUTES OF THE BOARD OF TRUSTEES
REGULAR MEETING

Monday, June 7th, 2010

6:30 P.M. Board of Trustees Regular Meeting

Call to Order, Roll Call, Pledge of Allegiance, Approval of Agenda

Mayor Easton called this Regular Meeting of the Board of Trustees of the Town of Monument, Colorado to order at 6:30 P.M., at Monument Town Hall. Mayor Easton led those assembled in the Pledge of Allegiance. The following Board members and Staff were present for the meeting:

BOARD OF TRUSTEES:

Present:

Mayor Easton
Trustee Dominguez
Trustee Drumm
Trustee Gingrich
Trustee Kaiser
Trustee Plank
Trustee Squires

TOWN STAFF:

Catherine Green, Town Manager
Gary Shupp, Town Attorney
Jacob Shirk, Police Chief
Richard Landreth, Public Works
Director
Pamela Smith, Town Treasurer
Tom Kassawara, Director of
Development Services
Scott Meszaros, Town Clerk

Also present were:

Jim Kendrick	Marry Morris	Shawn Morris	Rick Nasby
Katherine Toman	John Scabo	Rick Powell	Jessica Green
Dana Jenkins			

Mayor Easton requested to add a resolution item regarding the "Police Lieutenant Position" following the Special Event item. Trustee Plank made a motion to approve the agenda as amended, seconded by Trustee Dominguez. The motion passed unanimously 7-0.

1. Approval of Minutes of May 17th, 2010 Regular meeting

Mayor Easton stated that the "WHIPS" study should be "WIPS" without the "H". Correction was noted.

Trustee Dominguez made a motion to approve the minutes of May 17th, 2010 for the Regular Meeting with noted correction. Trustee Kaiser seconded the motion. Motion passed 6-0-1 as Trustee Squires abstained.

Public Comments

Mr. John Scabo, Rocky Mountain Range Riders representative provided a brief introduction and history about the Pikes Peak or Bust Rodeo and the “Kick-off Breakfast”. Mr. Rick Powell, 2010 Rodeo President, explained that this is the 62nd Annual Pikes Peak Range Ride and event. He further detailed the history of the event, how the military and local community benefits from the event and invited the Board to attend the breakfast. He provided details about the event schedule and stated that persons should go to the www.visitCOS.com website and look under “Western Heritage Days” for specifics.

Ms. Jessica Green, Girl of the West 2010, and Ms. Dana Jenkins, Assistant Girl of the West, provided an entertaining rehearsed promotional advertisement to the Board about the various activities and events. The dates are July 14-17th at the Norris-Penrose Event Center, located at 1045 Lower Gold Camp Road (off of 8th Street).

Awards

Jim Moore Achievement Award

Ms. Catherine Green, Town Manager provided a Power Point presentation highlighting the progress on the Patio Project and improvements which Shawn and Marry Morris did to their restaurant. She showed several slides of the project and explained how the restaurant is a local downtown attraction. She explained the HMMA process of selecting a recipient for the Jim Moore Achievement Award and that it is not given out every year. Following her presentation, Mayor Easton presented the Morris’s with the honorary plaque and photos were taken. He thanked them for their contributions to downtown Monument.

Ordinances:

(Continued to June 21st BOT meeting) Proposed Ordinance approving a Preliminary/Final Plat for Filing 19 of the Monument Marketplace

Mr. Tom Kassawara, Director of Development Services stated that the applicant was unavailable to be here this evening. He requested that the Board continue this item until the next meeting.

Trustee Dominguez made a motion to continue the public hearing for the Filing 19 item to the June 21st Board meeting, seconded by Trustee Kaiser. Motion passed 7-0.

Resolutions:

2. Resolution #25-2010, a resolution approving the July 4th Street Fair and Street Closure(s)

Mr. Scott Meszaros, Town Clerk, stated that the routing for this permit and all associated requirements have been completed. It is required that the Board approves Town street closures. The event is very similar to prior years, maps and related items are detailed in the packet. He explained that the certificate of insurance has been received and that Limbach Park will be utilized by the event sponsor for vendors and a concert.

Trustee Drumm inquired about the Town Rules and Guidelines sheet and the requirement of \$600k in liability insurance. He asked why the amount is not \$1m.

Mr. Meszaros responded that the liability amount was set several years ago, however in general all certificates of insurance the Town receives are for at least \$1m.

Trustee Kaiser inquired about the use of power at the park. It was explained that there will be a band at the Bandshell, and that Mr. Landreth will ensure that the power is turned on for the event.

Trustee Drumm made a motion to approve Resolution #25-2010, a resolution approving a Special Event Permit and identified street closures associated with the July 4th Street Fair, seconded by Trustee Kaiser. Motion passed 7-0.

(ADDED ITEM). Resolution #26-2010, a resolution adding the position of “Police Lieutenant” to the Police Department

Police Chief Jacob Shirk detailed the resolution which was handed out at the meeting.

Trustee Drumm commented that he does not like to receive items at the last minute at the meeting. Chief Shirk apologized stating that it was his fault this did not go out with the packets.

Ms. Catherine Green, Town Manager explained that this issue has been in the works for at least two years. She assured the Board that there is no intent to slip this in, she stated that the Board may continue the item if they wish to have more time.

Chief Shirk detailed the duties and pay relating to the position. He explained that it will essentially be a “wash” and that the person identified to be promoted into this position will actually be losing money with the \$5k pay increase over the previous year’s overtime actually paid out. He responded to Mayor Easton regarding having an additional step or “Ceiling” for the progression within the department. The existing three Sergeant system will be altered to have two Sergeant’s and one Lieutenant, this is not adding another position, simply increasing the Command Staff hierarchy. The Lieutenant will act as the Chief during periods of his absence among other duties detailed in the resolution.

Trustee Plank made a motion to approve Resolution #26-2010, a resolution adding the position of “Police Lieutenant” to the Police Department, seconded by Trustee Kaiser. Motion passed 7-0.

Liquor License Hearings:

3. Request for Change of premises to Monument Liquor Mart

Mr. Scott Meszaros, Town Clerk, stated that he recommends that the Board approve the proposed change of premises which subdivides the existing Monument Liquor Mart location, all fees and proper processing has been completed. The applicant Mr. Jene Jones is present to answer any questions. The location is being subdivided to add a “Curves” Women’s Fitness Center to the eastern portion of the current facility.

Trustee Dominguez made a motion to approve the change of premises to Monument Liquor Mart, seconded by Trustee Plank. Motion passed 7-0.

4. Renewal Hearing for Conoco Store/ Circle K #2706507

Mr. Scott Meszaros, Town Clerk, stated that he recommends renewal of the liquor license. He stated that there have been no violations in the past 12 months, and that all fees and proper processing has been completed.

Trustee Drumm made a motion to approve renewal of the liquor license for Conoco Store/ Circle K #2706507, seconded by Trustee Kaiser. Motion passed 7-0.

5. Renewal Hearing for Tri-Lakes Liquor

Mr. Scott Meszaros, Town Clerk, stated that he recommends renewal of the liquor license. He stated that there have been no violations in the past 12 months, and that all fees and proper processing has been completed.

Trustee Drumm made a motion to approve renewal of the liquor license for Tri-Lakes Liquor, seconded by Trustee Kaiser. Motion passed 7-0.

6. Renewal Hearing for La Casa Fiesta

Mr. Scott Meszaros, Town Clerk, stated that he recommends renewal of the liquor license. He stated that there have been no violations in the past 12 months, and that all fees and proper processing has been completed.

Trustee Drumm made a motion to approve renewal of the liquor license for La Casa Fiesta, seconded by Trustee Kaiser. Motion passed 7-0.

7. Renewal Hearing for Cork’N Bottle Liquor

Mr. Scott Meszaros, Town Clerk, stated that he recommends renewal of the liquor license. The licensee also has a “Tasting Permit” and there have been no issues or problems associated with it. He stated that there have been no violations in the past 12 months, and that all fees and proper processing has been completed. He detailed the Monument guidelines for tasting permits which are stricter than the State guidelines.

Trustee Squires made a motion to approve renewal of the liquor license for Cork N’ Bottle Liquor, seconded by Trustee Gingrich. Motion passed 7-0.

8. Renewal Hearing for Second Street Art Market

Mr. Scott Meszaros, Town Clerk, stated that he recommends renewal of the liquor license. He stated that there have been no violations in the past 12 months, and that all fees and proper processing has been completed.

Trustee Drumm made a motion to approve renewal of the liquor license for Second Street Art Market, seconded by Trustee Kaiser. Motion passed 7-0.

Discussion Items:

9. Water Infrastructure Project Study (WIPS)

Mr. Rich Landreth, Director of Public Works and Ms. Catherine Green, Town Manager provided a lengthy Power Point presentation and discussion detailing the WIPS and WIPS “Lite” summaries.

Financial Reports and Updates:

10. Disbursements over \$5,000

Ms. Pamela Smith, Town Treasurer, presented the disbursement request. Mr. Tom Kassawara explained how the project is estimated to be 57% complete as the pay request details.

Trustee Gingrich made a motion to approve the disbursement over \$5,000 as presented, seconded by Trustee Kaiser. Motion passed 7-0.

11. April 2010 Financial Reports

Ms. Pamela Smith, Town Treasurer, detailed her report and discussed new additions to project the comparison of Revenues and Expenditures from 2009 to 2010.

Trustee Dominguez made a motion to approve the April 2010 Financials, seconded by Trustee Gingrich. Motion passed 7-0.

Reports and Updates:

Town Attorney

Mr. Gary Shupp, Town Attorney, stated that the "Brodie" case regarding the injunction which was filed, has been dismissed by the court. A trial is tentatively set for July 20th; however he does not believe that it will go. He will keep the Board apprised on the status of the case.

12. Town Manager's Report

Ms. Catherine Green, Town Manager, stated that at the prior meeting Mr. Bob Briggs, Westminister Councilman presented on the Colorado Rail Authority and requested dues in the amount of \$5k. She desired to have feedback from the Board and input about whether the dues and joining should be done or not. The Board would like to have the item on the next agenda as a discussion item. Ms. Green stated that she has scheduled the August 16th meeting for the Board retreat. She inquired if any of the Board members has an issue with this date. None of the Board had a conflict at this time so Ms. Green stated that she would get the session scheduled with the presenter.

Adjournment

Trustee Dominguez made a motion to adjourn at 8:57 pm, seconded by Trustee Kaiser. The motion passed unanimously 7-0.

Respectfully Submitted,

Scott W. Meszaros, CMC
Town Clerk