

Town of Monument: Commercial Land Use Permit & Application Form 10-20-04 Permit # 2009-

Instructions: Please fill in the information above the dotted line.

* A Site plan (including actual setbacks & accurate square footage) MUST accompany this application. Other requirements are subject to staff review.

Property Owner

Company _____
 Person _____
 Address _____
 City/State/Zip _____
 Phone _____
 Other phone _____ Fax _____

Project Location

Address _____
 Subdivision name _____
 Lot _____ Block _____ Filing _____
 Tax schedule no. _____

Project Contractor

Company _____
 Person _____
 Address _____
 City/State/Zip _____
 Phone _____
 Other phone _____ Fax _____

Intended Use

Commercial _____
 Use Type _____

Class of Work

Const. Type New _____
 Addition _____
 Tenant Finish _____
 Re-roof or Repair _____
 Other _____

Submittals required at time of application

Submittals

* Site plan	<input checked="" type="checkbox"/>	Construction plan	<input checked="" type="checkbox"/>
Floor plan	<input type="checkbox"/>	Landscape plan	<input type="checkbox"/>
Materials estimate	<input type="checkbox"/>	Water calculations	<input type="checkbox"/>
Utility receipt	<input type="checkbox"/>	Infrastructure estimate	<input type="checkbox"/>
Building elevations	<input type="checkbox"/>	CHECK ELEVATIONS AGAINST APPROVD SITE PL	
Drainage report	<input type="checkbox"/>	Traffic study	<input type="checkbox"/>

Floor Area

# of floors	Finished	Unfinished	Total
2nd Floor			0
Main Floor			0
Basement			0
Garage			0
Deck			0
Total	0	0	0

STAFF USE ONLY

Use Tax Calc.

	Finished SF	Unfinished SF
Cost per square foot	0	
Floor area	0	0
Construction cost	0	0
Material cost (50%)	0	0
Use tax (2% of materials)	0	0
Final total:		0

Additional Fees

	Drainage	Fire	BRRTA
Area (s.f.)			
Paved area			
Irrigation area			
Basin Name			
Fee type		700	
Type			
Fee	0.00	\$0.00	\$0.00

Public Works

Tap Size _____
 ROW permit _____
 Driveway permit _____
 Paving permit _____
 Culvert/Drain permit _____

Standards

	Proposed	Allowed	
Zoning			
Specific land use	Commercial	yes	no
Lot size in s.f.			
Lot Coverage			
Front setback			
Rear setback			
Side setback			
Building height			
Primary or accessory structure			

Fees Collected

Application Fee	\$125.00
Parks cash-in-lieu	
School cash-in-lieu	
Other cash-in-lieu	
Water tap	
Public Works Deposit	
Triview infrastructure	
Bond / collateral	
BRRTA	\$0.00
Total Use Tax	\$0.00
Traffic impact fee	
Drainage impact fee	
Fire Impact Fee	
Triview Use Tax	\$0.00
Monument Use Tax	\$0.00
Total due Mon	\$125.00

Utilities

Water Provider _____
 Sewer Provider _____

Notes

Fire impact fee: \$700 per 2,000 sq.ft. of new construction
Must have RBD set stamped before permit is issued

Payment

	Check #	Date	Amount
Town			\$125.00
BRRTA			\$0.00
Triview			\$0.00
Tri-Lakes Fire			\$0.00

As applicant, I affirm the above information is accurate and agree to abide by the Monument Municipal Code.

Applicant signature: _____	Date: _____	Print your name: _____
Town approval: _____	Date: _____	Natalie Ebaugh, Assistant Planner

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